



The APEC Architect Project

Application for Assessment and Designation for Architects Registered/Licensed in Canada

Canada is a participant in the APEC Architect Project which assists with the facilitation of fast-tracked registration arrangements for members in good standing in their home economy. Within participating economies, senior architects apply to be recognized as APEC Architects in their 'home' economies, as per the attached form. This entitles them to apply for fast-track registration in other 'host' economies with which their home economy has entered into reciprocal APEC Architect arrangements, e.g. mutual recognition agreements (MRA).

Application for Designation as a Canadian APEC Architect

To become a Canadian APEC Architect, an applicant must:

- Be registered in one of the provinces or territories of Canada, and
- Have at least seven years of professional experience as a registered/licensed architect in specified categories of practice.

APEC Architect Requirements for Period of Professional Experience as an Architect

Applicants must have completed a minimum period of professional practice of seven years after initial registration as an architect in any one of the Canadian Architectural Licensing Authorities (CALA). Experience must be gained in all of the following categories of architectural practice:

- Preliminary studies and preparation of brief,
- Design,
- Contract Documentation, and
- Administration.

At least three years of the seven year period must have been undertaken as an architect:

- With sole professional responsibility for the design, documentation and contract administration of buildings of moderate complexity; OR
- In collaboration with other architects, as an architect in charge of and professionally responsible for a significant aspect of the design, documentation and/or contract administration of complex buildings.

Professional practice undertaken in an economy other than Canada **MAY** be acceptable.

The names of referees are required who can confirm the information provided. Referees may be professional associates, clients or others in a position to verify the statements submitted.



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Fees

The application fee for designation as a Canadian APEC architect status is \$400.00 (non-refundable).

Continued Enrollment

APEC Architect status may be renewed annually on payment of an administration fee of \$100.00 and evidence of continuing professional development. APEC Architects are bound by the codes of professional conduct and disciplinary provisions of both home and host economies.

APEC Architects admitted to the Canadian section of the APEC Architect Register must immediately advise the Canadian Monitoring Committee of any changes to the information recorded on the attached application form.

APEC Architect status will be cancelled if an architect ceases to be registered with at least one of the CALA jurisdictions.



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Family Name: _____

Given Names: _____

Date of Birth: _____ / _____ / _____
 dd mm yyyy

Gender: Male Female

Residential Address: _____

Business Address: _____

Email Address: _____

Telephone Number: _____

Canadian jurisdiction in which first licence was issued:

- | | | | |
|---|--------------------------|---|--------------------------|
| Alberta Association of Architects | <input type="checkbox"/> | Northwest Territories Association of Architects | <input type="checkbox"/> |
| Architects' Association of New Brunswick | <input type="checkbox"/> | Nova Scotia Association of Architects | <input type="checkbox"/> |
| Architects Association of Prince Edward Island | <input type="checkbox"/> | Ontario Association of Architects | <input type="checkbox"/> |
| Architects Licensing Board of Newfoundland and Labrador | <input type="checkbox"/> | Ordre des architectes du Québec | <input type="checkbox"/> |
| Architectural Institute of British Columbia | <input type="checkbox"/> | Saskatchewan Association of Architects | <input type="checkbox"/> |
| Manitoba Association of Architects | <input type="checkbox"/> | | |

Licence Number: _____

Year first registered/licensed: _____

List all other jurisdictions in which you currently hold a licence: _____

Qualifications:

Qualification	Year (s) Awarded	Institution



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Record of Seven Years Practising as an Architect

Please complete the following records of relevant experience over the last seven years (list a minimum of three projects).

Experience gained over three years as an architect with professional responsibility

Start with reports totaling at least three years of practice as an architect with professional responsibility for projects undertaken. This can be either when you were the architect with sole professional responsibility for a building of moderate complexity or the architect in charge of a significant aspect of a complex building or a combination of these. Please list projects in reverse date order, i.e. starting with the most recent first.

Project name	-	
Dates (start/finish)	-	
Practice name	-	
Applicant was the architect with sole professional responsibility for a building at least of moderate complexity	Yes/No -	
Applicant was the architect in charge of a significant aspect of a complex building	Yes/No -	
Role of applicant	-	
Brief description of project with reference to its level of complexity	-	

Project name	-	
Dates (start/finish)	-	
Practice name	-	
Applicant was the architect with sole professional responsibility for a building at least of moderate complexity	Yes/No -	
Applicant was the architect in charge of a significant aspect of a complex building	Yes/No -	
Role of applicant	-	
Brief description of project with reference to its level of complexity	-	



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Project name	-	
Dates (start/finish)	-	
Practice name	-	
Applicant was the architect with sole professional responsibility for a building at least of moderate complexity	Yes/No -	
Applicant was the architect in charge of a significant aspect of a complex building	Yes/No -	
Role of applicant	-	
Brief description of project with reference to its level of complexity	-	

Project name	-	
Dates (start/finish)	-	
Practice name	-	
Applicant was the architect with sole professional responsibility for a building at least of moderate complexity	Yes/No -	
Applicant was the architect in charge of a significant aspect of a complex building	Yes/No -	
Role of applicant	-	
Brief description of project with reference to its level of complexity	-	



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Project name	-	
Dates (start/finish)	-	
Practice name	-	
Applicant was the architect with sole professional responsibility for a building at least of moderate complexity	Yes/No -	
Applicant was the architect in charge of a significant aspect of a complex building	Yes/No -	
Role of applicant	-	
Brief description of project with reference to its level of complexity	-	

Project name	-	
Dates (start/finish)	-	
Practice name	-	
Applicant was the architect with sole professional responsibility for a building at least of moderate complexity	Yes/No -	
Applicant was the architect in charge of a significant aspect of a complex building	Yes/No -	
Role of applicant	-	
Brief description of project with reference to its level of complexity	-	



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Experience gained in an additional four year period of professional practice as an architect apart from the three years cited above.

In the table below please record a minimum of an additional four years professional experience gained in the following categories of architectural practice:

- A. Preliminary Studies and Preparation of Brief
- B. Design
- C. Contract Documentation
- D. Administration

Dates	Organization/ practice	Projects and experience (Place an X in the relevant boxes on the right to indicate categories of architectural experience)	A	B	C	D	Role



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Payment Information

There is a one-off, non-refundable application fee of \$400. Please provide credit card details below or enclose a cheque made payable to the 'Architectural Institute of British Columbia'.

Cheque Visa Mastercard

Name of Cardholder: _____

Card Number: _____

Expiry Date: _____ CVV: _____

Signature of Cardholder: _____

Referees (list a minimum of three – consultant, contractor or client)

Please list the names and positions held by professional associates familiar with your work. Referees should not be fellow partners/principles within the applicants practice.

Name	Organization/practice	Email Address	Phone Number



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Signature of Applicant

I hereby declare that the contents of this application form and attached documents are true and correct.

I agree to be bound by the regulations, including the code of professional conduct established and enforced in the respective Asia Pacific economies where I intend to provide architectural services.

I understand these documents are now the property of the International Relations Committee (IRC) Monitoring Committee of Canadian Architectural Licensing Authorities (CALA) and will not be returned to me

I understand that providing false or misleading information may affect my status as an APEC architect.

I hereby declare that the contents of this application form and attached documents are true and correct

Signed by: _____

Date: ____/____/____
 dd mm yyyy

Please mail this signed application form, a letter of good standing from your provincial or territorial architectural licensing authority, and payment to:

Canadian APEC Architect Monitoring Committee
c/o Architectural Institute of British Columbia
100 - 440 Cambie St.
Vancouver BC V6B 2N5

Your application will be considered by Canadian APEC Architect Monitoring Committee and you will be advised of the results of its deliberations by mail.